

Town of Dover
Board of Health, January 12, 2009

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

President Marie Hoffman called roll.

ROLL CALL

PRESENT: Marie Hoffman, Constance Sibona-Foster, Irene Hansen,
Sandra Scarneo, Christine Noriega, Christopher Chapman

ABSENT: Donna Cook

ALSO PRESENT: Carolyn Blackman, Alderman
Donald Costanzo, Health Officer

President Marie Hoffman called for a motion to accept the minutes from the December 2008, regular meeting of the Board of Health.

A motion to accept the minutes from the December 2008 Regular Meeting of the Board of Health was made by Irene Hansen, and duly seconded by Marie Hoffman.

ALL AYES; NO NAYS

CORRESPONDENCE:

President Marie Hoffman asked if there was any significant correspondence. The HO responded no.

OLD BUSINESS:

Copies of the monthly and end-of-year report and office files of food establishments that were inspected over the past month were distributed to the board for review.

The HO discussed revenues for the 2008 calendar year, focusing on changes in the number of birth and death certificates issued and corresponding receipts.

The HO stated that a food handler's make-up course was held on December 10th at the public library. Five (5) retail food establishments failed to attend. Each establishment was issued a summons. The names of the food establishments are listed in the monthly report.

Sandra Scarneo asked the HO what the court outcomes were for the food establishments issued summons for failing to attend the food handler's course. The HO did not know and was asked to find out for the next meeting.

Connie Foster questioned the HO regarding the Food Handler Course and its approach to accommodating Spanish speaking retail food establishments. The HO responded that the course notifications, the course program or booklet, and the test are written in English and Spanish. Spanish only restaurant owners and/or operators that attend the class are encouraged to bring along someone that is bilingual.

Ms. Foster suggested the course include perhaps a volunteer bilingual translator from Hispanic Affairs to help translate and instruct Spanish speaking class participants on the basic principles of food sanitation.

Regarding a previous discussion about IDs, the HO stated he could make a simple ID for board members who wanted one. The HO brought a camera for those members interested in an ID.

At last month's meeting the HO was asked to provide cost figures for municipal garbage collection and to determine the cost of collection relative to the total town budget and the cost per household. The HO distributed his findings to the board.

The cost of garbage collection and related issues were expanded upon by Sandra Scarneo and discussed at length by the board. The discussion centered on the lack of clarity of the garbage and recycling newsletter that was raised before by Ms. Scarneo at last month's meeting. The HO explained that some modifications to the newsletter were made, but Ms. Scarneo explained where the newsletter remained confusing. The bottom line: next year's newsletter must be carefully reviewed and edited before printing and distribution.

Also, at last month's meeting the HO was given a newspaper article published in the December 3rd edition of the Neighbor News regarding the MC Mosquito Commission's clean-up of old tire accumulations in Dover.

The HO contacted the Mosquito Commission and asked where the sites were located that were cleaned-up. The two (2) sites mentioned by the Commission were the closed car wash and the Lakeland Bus Lines, both on E. Blackwell Street. As it turned out, both sites are located in Rockaway Township, not in Dover.

At last month's meeting Sandra Scarneo asked the HO to check on the status of 10-12 N. Salem Street. The HO spoke with Code Enforcement who stated that 2 summons were issued in December and that \$300 in fines were paid. The house remains in foreclosure.

NEW BUSINESS:

The HO presented to the Board the following service agreement for the 2009 calendar year:

Public Health Nursing Services:

Community Outreach Services of Saint Clare's Hospital for Public Health Nursing Services for 21 hours per week for forty-eight (48) weeks at an hourly rate of \$40.00 per hour and at an annual cost of \$40,320.

A motion to approve the 2009 service agreement for Public Health Nursing Services delivered by Saint Clare's Hospital was made by Marie Hoffman and duly seconded by Sandra Scarneo.

**ROLL CALL VOTE.
ALL AYES; NO NOES**

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

Connie Foster asked the HO for an update of St. Clare's Hospital Mobile Medical Van. The HO replied that the hospital stated that the Advanced Practice Nurse assigned to the Dover, Chester and Parsippany area had left her position. The hospital is presently seeking to replace her and hopes to fill the position and resume service by the end of January.

Alternate healthcare services are provided by the Adult Medical Clinic at St. Clare's Hospital and the Zufall Health Center.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Christopher Chapman and seconded by Sandra Scarneo.

ALL AYES; NO NAYS

MEETING ADJOURNED